

**PROFESSIONAL COUNSELOR'S SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS**

**MINUTES
SEPTEMBER 24, 2003**

PRESENT: LaMarr Franklin, Colleen James, Susan Kell and Susan Putra

EXCUSED: None

STAFF PRESENT: Kimberly Nania, Director of Health Services; John Schweitzer, Legal Counsel; Gina York, Minute Taker, Division of Enforcement staff and others during portions of the meeting

CALL TO ORDER

Susan Putra, Chair, called the meeting to order at 8:38 a.m. There was a quorum of 4 members.

APPROVAL OF AGENDA

Additions to Agenda:

- Add After Item R. – (R1.) Request for Designation As An Approved LPC Supervisor Clemens Schmidt, MD for Pamela J. Nigel.

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to approve the agenda with the additions indicated. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 25, 2003

Amendments to Minutes:

- Page 6, Under Application Reviews: Correct Last Motion- Delete the words “intend to deny with more information” and insert “request more information”.

MOTION: LaMarr Franklin moved, seconded by Colleen James, to approve the minutes on June 25, 2003 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Ph.D., Director of Health Services, provided an update to the Section regarding additional ways the Department is considering to deal with the budget. One area being discussed is to cut back on the number of Board meetings for the upcoming year. There is nothing final at this time. Dr. Nania will keep the Board posted of any changes. The Section asked if the Department was still considering putting the agenda packets on-line. Dr. Nania stated that the status of this project is unknown.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

REPORT ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section.

COMMENTS AND DISCUSSION OF PROPOSED RULE RELATING TO THE NATIONAL CLINICAL MENTAL HEALTH COUNSELOR EXAMINATION (NCMHCE) SPECIFYING REQUIREMENTS FOR A PROFESSIONAL COUNSELOR TO PRACTICE PSYCHOTHERAPY

John Schweitzer, Legal Counsel, submitted a letter to the Section regarding comments on the proposed rule relating to NCMHCE by Secretary Strong Hill. Mr. Schweitzer outlined in his letter comments the Secretary would like the Section to take into consideration. The Section will request and consider the following:

- PC Section requested to review the list of other states that have the two-tier system Susan Putra will provide.
- PC Section requested Colleen James to provide information on issues NBCC are working on to Susan Putra.
- PC Section will have John Schweitzer contact some of the organizations to discuss, provide input, and if its possible for an article in their newsletters.
- PC Section cannot tell how this would effect clients in receiving insurance reimbursement.
- PC Section does not know if this would effect less populated areas of the state.
- PC Section has not received any complaints by licensed counselors.
- PC Section does not want to do anything different with doctorate degrees.
- PC Section is interested in a grace period rather than a grandfathering rule.

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to request John Schweitzer, Legal Counsel to prepare draft language granting a grace period for three years and must satisfy the requirements to practice psychotherapy for a public hearing to be held at the December 3, 2003 meeting. Motion carried unanimously.

PRE-APPROVED DEGREES CONSIDER ADDING DEGREE(S) TO THE PRE-APPROVED LIST

Julie Reimann discussed with the Section a question she gets from applicants who have degrees very similar to those on the pre-approved list but differ by a word or two. Ms. Reimann wanted to know if these should be brought to the Section's attention and then be added one at a time or should there be another mechanism in place. The Section requested Ms. Reimann to obtain a counseling program catalog. Each campus provides a list and description of the counseling programs they offer and for her to get a list of CACREP certified schools in Wisconsin. Ms. Reimann will then send this information with the application.

QUESTION REGARDING SUPERVISION REQUIREMENTS RECEIVED FROM A COUNSELOR IN IOWA

John Schweitzer, Legal Counsel, will respond on behalf of the Section to Kristin Havermann.

REQUEST FOR A RULE CHANGE

John Schweitzer, Legal Counsel, reviewed the request for a rule change with the Section. The following action was taken.

MOTION: LaMarr Franklin moved, seconded by Colleen James, the Professional Counselor Section requests to leave the rule as is but to add the words guardian or legal representative to the definition of "client" in other rule language. Motion carried unanimously.

QUESTION REGARDING CONTINUING EDUCATION

The Section reviewed and discussed how CE credits for college courses should be granted. After much discussion, the Section took the following action.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to keep the continuing education credits in line with the Social Work Section guidelines. Motion carried unanimously.

DISCUSSION OF SOCIAL WORK RULE REGARDING FOREIGN DEGREES AND CONSIDER THE NEED FOR A SIMILAR RULE CHANGE

John Schweitzer, Legal Counsel, went over the Social Work rule regarding foreign degrees and the Section discussed whether they needed a similar rule. The Section discussed several concerns such as the verification of foreign transcripts and what to do about countries that do not have master's degree programs. The Section would this forwarded to the Joint Board for further discussion. Mr. Schweitzer will incorporate the recommended changes indicated by the Section. The following actions were taken by the Section at today's meeting.

MOTION: Susan Kell moved, seconded by LaMarr Franklin, that the Professional Counselor Section recommends that the proposed Social Worker rule regarding foreign degrees be forwarded to the MFTPCSW Joint Board and that the rule be broadened to include all Sections. Motion carried unanimously.

MOTION: Colleen James moved, seconded by LaMarr Franklin, that the Professional Counselor Section recommends that if the education is not learned in English the applicant must demonstrate English proficiency by examination. Motion carried unanimously.

REVIEW AND DISCUSSION OF PROPOSED SOCIAL WORK AND MFT RULES REGARDING TEMPORARY CREDENTIALS

John Schweitzer, Legal Counsel, went over the proposed Social Work and MFT Rules regarding temporary credentials. The Section discussed at length and took the following actions.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, that the Professional Counselor Section recommends the temporary credential can be renewed once. Motion carried unanimously.

MOTION: Colleen James moved, seconded by LaMarr Franklin, that the Professional Counselor Section recommends to retain the temporary credential even if they fail the exam. Motion carried unanimously.

STATUS OF RULES AND STATUTES

The Section referred this topic to the MFTPCSW Joint Board meeting schedule for this afternoon. John Schweitzer, Legal Counsel, will go over the status of rules and statutes at the Joint Board September 24, 2003 meeting.

REQUEST TO APPROVE A PREVIOUSLY APPROVED SUPERVISOR AT A NEW SITE

The Section discussed this issue and took the following action.

MOTION: LaMarr Franklin moved, seconded by Colleen James, that the Section would consider the approval of Jacqueline L. Paullin, LCSW based on specific applicants. Motion carried unanimously.

CORRESPONDENCE FROM JANITA M. MCCABE REGARDING THE NATIONAL CLINICAL MENTAL HEALTH COUNSELOR EXAMINATION (NCMHCE)

The Section reviewed and discussed the correspondence from Janita M. McCabe regarding the national examination and took the following action.

MOTION: Susan Kell moved, seconded by Colleen James, to request John Schweitzer, Legal Counsel to respond to Ms. McCabe regarding the proposal for a grace period and examinations dates. Motion carried unanimously.

REQUEST FOR DESIGNATION AS AN APPROVED LPC SUPERVISOR

CARMEN L. COLON-ANDERSON FOR MAI INAGAKI

MOTION: Susan Kell moved, seconded by Colleen James, to request Carmen L. Colon to submit her credentials. Motion carried unanimously.

MAUREEN ROSENBLUM, LCSW FOR ERI LINAY CONKLIN

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to deny request and send a letter requesting her to provide documentation of hardship. Motion carried unanimously.

MAUREEN ROSENBLUM, LCSW FOR ANNA J. HOLLAND

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to deny request and send a letter requesting her to provide documentation of hardship. Motion carried unanimously.

JUNE F. HOBBS FOR TYLER LOOMIS

MOTION: Colleen James moved, seconded by Susan Kell, to deny request and send a letter requesting her to provided documentation of hardship. Motion carried unanimously.

MAUREEN ROSENBLUM, LCSW FOR SARA MURRAY

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to deny request and send a letter requesting her to provided documentation of hardship. Motion carried unanimously.

REV. YUNGERGERG, LCSW FOR MAUREEN NEUVILLE

MOTION: Colleen James moved, seconded by LaMarr Franklin, to deny request and send a letter requesting her to provided documentation of hardship. Motion carried unanimously.

CLEMENS SCHMIDT, MD FOR PAMELA J. NIGL

MOTION: LaMarr Franklin moved, seconded by Colleen James, to approve Dr. Clemens Schmidt and Ms. Tracy Thorsen as supervisors for Pamela J. Nigl. Motion carried unanimously.

**UNIVERSITY OF MISSISSIPPI RESULTS ON A NATIONAL SURVEY
REGARDING STATE COUNSELOR LICENSURE POLICIES
RELATED TO SUPERVISION**

Informational.

**NATIONAL COUNCIL OF REHABILITATION EDUCATION (NCRE)
INFORMATION REGARDING QUALIFICATIONS PRESENTED
BY REHABILITATION COUNSELORS
SEEKING LICENSURE**

No action required by the Section.

**WISCONSIN SCHOOL COUNSELOR ASSOCIATION (WSCA)
REQUESTING APPROVAL ANNUAL CONFERENCE FOR
CONTINUING EDUCATION**

The Section discussed and took the following action.

MOTION: Colleen James moved, seconded by LaMarr Franklin, to approve the annual continuing education conference due to the approval by NBCC. The Section does not pre-approve these types of requests. Motion carried unanimously.

**WISCONSIN SCHOOL COUNSELOR ASSOCIATION (WSCA)
REQUESTING APPROVAL OF CONTINUING
EDUCATION GRADUATE COURSES FOR
MR. AND MRS. JOHN BOWEN**

The Section reviewed and discussed the request and took the following action.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to deny the request by Mr. and Mrs. John Bowen because the Section does not provide prior approval. Motion carried unanimously.

**APPEARANCE TO ANSWER SECTION'S QUESTIONS
SEAN TERRY**

An appearance was scheduled at 9:45 a.m. for Sean Terry to come before the Section to answer questions. Mr. Terry contacted the Department with a request to be rescheduled for another time. Mr. Terry's appearance will be rescheduled for the next Section meeting set for December 3, 2003 meeting.

**HEARING ON APPLICATION DENIAL FOR
AARON RUTELL**

The Section held a hearing for Aaron Rutell at 10:14 a.m. regarding the denial of his application. The hearing was concluded and the Section will deliberate in closed session.

HEARING ON APPLICATION DENIAL FOR NATALIE WETZEL

The Section held a hearing for Natalie Wetzel at 10:42 a.m. regarding the denial of her application. The hearing was concluded and the Section will deliberate in closed session.

HEARING ON APPLICATION DENIAL FOR MICHELLE NELSON

The Section held a hearing for Michelle Nelson at 11:04 a.m. regarding the denial of her application. The hearing was concluded and the Section will deliberate in closed session.

REPORT OF SCREENING PANEL

Colleen James reported that the screening committee reviewed four cases. One case was opened and three cases were not due to insufficient evidence.

CONVENE TO CLOSED SESSION

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to adjourn to closed session pursuant to Wisconsin state statutes 19.85(1)(a)(b)(f) and (g) – roll call for the purpose of all of the proposed stipulations; request for full licensure; and case status requests. LaMarr Franklin-yes, Susan Putra – yes, Colleen James-yes and Susan Kell-yes. Motion carried unanimously.

Open Session recessed at 11:47 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to reconvene into open session at 12:50 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to accept the decisions made in closed session. Motion carried unanimously.

DELIBERATION OF HEARING ON APPLICATION DENIAL FOR AARON RUTELL

MOTION: Colleen James moved, seconded by Susan Kell, to approve the applications for Aaron Rutell. Motion carried unanimously.

DELIBERATION OF HEARING ON APPLICATION DENIAL FOR NATALIE WETZEL

MOTION: Colleen James moved, seconded by Susan Kell, to approve the applications for Natalie Wetzel. Motion carried unanimously.

DELIBERATION OF HEARING ON APPLICATION DENIAL FOR MICHELLE NELSON

MOTION: Colleen James moved, seconded by Susan Kell, to deny the application for Michelle Nelson. Ms. Nelson does not have enough credits. She needs six credits, and three credits in counseling theory. Motion carried unanimously.

DIVISION OF ENFORCEMENT – CASE STATUS REPORT

MOTION: Colleen James moved, seconded by Susan Kell, to issue an administrative warning to Sharon Barger, case # **00 CPC 010** . Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to close case **02 CPC 022** for insufficient evidence. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Colleen Jamesl, to close case **02 CPC 023** for no violation. Motion carried unanimously.

APPLICATION REVIEWS

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve to grant professional counselors license to Megan M. Sora, Diane K. Anderson, Ronald P. Pupp, Patricia O. Fogal, and Shari R. Ramsey. Motion carried unanimously.

MOTION: Susan Kell moved, seconded by Colleen James, to deny professional counselor licenses to Collette Corbin and to advise DVR of denial based on insufficient and lack of practicum. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to request Debra Hilgart to appear before the Board to review her application and conviction record. Motion carried unanimously.

OTHER SECTION BUSINESS

None.

ADJOURNMENT

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to adjourn the meeting at 12:52 p.m. Motion carried unanimously.